



The Polesworth School

A SPECIALIST LANGUAGE COLLEGE

INFORMATION FOR APPLICANTS

Application Form - Please note that it is essential that a **fully completed** application form is submitted. Please provide details of two referees, one of whom should be your present/most recent employer. References will **not** be accepted from relatives or friends. References are requested for all shortlisted candidates unless you specifically request us not to do so. Open references ('To whom it may concern') will not be accepted.

The Polesworth School is committed to safeguarding and promoting the welfare of children and young people. Candidates for vacant posts are expected to share this commitment.

This post is exempt from the Rehabilitation of Offenders Act 1974. If you are appointed you will be required to complete an Enhanced Disclosure from the Criminal Records Bureau. Any information received from the CRB will be treated in the strictest confidence. Having a criminal record will not exclude you from appointment, unless it is considered that the conviction renders you unsuitable to work with children.

Under the Criminal Justice and Court Services Act 2000, it is a criminal offence if an individual who is disqualified from working with children knowingly applies for, offers to do, accepts or does any work with children.

We look forward to receiving your completed application.